

MIDDLETON-ON-SEA PARISH COUNCIL

PARISH COUNCIL MEETING to be held in the rear hall at the
Jubilee Hall, Middleton-on-Sea at 7.00p.m.
on Wednesday 20th March 2019

AGENDA

1. Apologies for absence
2. Minutes of the Parish Council meeting held on 16th January 2019
3. **Declarations of Interest** – *Members who have interests should declare the interest now or before the item is discussed. The member must declare the nature of the interest and whether it is Pecuniary or Non-Pecuniary. If it is Pecuniary the member will leave the meeting whilst the item is discussed.*
4. **Public Discussion Period** (*Maximum 20 minutes–Limited to 3 minutes per speaker*)
5. **Chairman’s Report**
6. **County Councillors Report** (*circulated*)
7. **District Councillors Report** (*circulated*)
8. **Items not otherwise on the Agenda which the Chairman is of the opinion should be considered as matters of urgency due to special circumstances**
9. **Forward Plan** (*briefing note circulated*)

10. **Matters Arising:**
 - a) **Update on actions from previous meeting** (*briefing note circulated*)
 - b) **Update Village Gateways** (*briefing note circulated*)
 - c) **Sub-Committee Unconfirmed Minutes to be uploaded to Parish Council Website** (*Councillor Allsopp to report*)
 - d) **Friends of Pond & Green Minutes** (*circulated*)
 - e) **SSEN Community Resilience Grant Fund** (*email circulated*)
 - f) **Request from Southdean Estates Ltd for Waste Bins**
 - g) **Parish Map** (*briefing note circulated*)

11. **Development Control Committee**
 - (a) **Minutes dated 16th January, 6th February, 20th February and 6th March 2019** (*circulated*)

12. **General Purposes Committee**
(*Incorporating Code of Conduct, Flooding, Footpaths, JWAAC, Middleton News, Projects, Roads & Transport, Sea Defence, Tree Planting, Village Green/Pond & Youth*)
 - (a) **JWAAC Committee Meeting 6th February 2019 Minutes** (*circulated*)
 - (b) **JWAAC Survey** (*email circulated*)
 - (c) **Annual Update on Public Rights of Way** (*report circulated*)
 - (d) **Minutes dated 20th February 2019** (*circulated*)

13. **Parish Land and Property Committee**
(*Incorporating Playing Fields, Bus Shelters and Notice Boards*)
 - (a) **Minutes dated 6th February 2019** (*circulated*)

14. **Correspondence:**
- (a) Clerks & Councils Direct
 - (b) Letter from Bishop of Chichester – St Nicholas Church (*letter circulated*)
 - (c) Single Issue Soft Sand Review (*email circulated*)
 - (d) Velo South Update (*email circulated*)
 - (e) PCSO’s Vital Role in our Communities (*email circulated*)
 - (f) WSCC Review of Fees & Charges 2019/2020 (*report circulated*)
 - (g) Arun DC Parish Council Elections Information (*emails circulated*)
 - (h) Bognor Post Article – Homes in Yapton (*circulated*)
 - (I) NHS Our Health & Care – future events (*circulated*)

15. **Finance Committee**

- (a) Minutes dated 6th March 2019 (*circulated*)
- (b) Approval of VAT relief for Willowbrook Operation Watershed Grant (*Councillor Allsopp to report*)
- (c) **Bank Accounts:**

Current	£ 1,250.00
Business Reserve	£51,956.96
	<u>£53,206.96</u>

(d) **Accounts for payment:-**

WSCC	Payroll	*	£1230.70
Communicorp	Clerk & Councils Direct	*	£219.00
Apogee	Photocopier Charges	*	£9.56
WSCC	Payroll	*	£1230.70
J.Lake	Stationary	*	£88.13
J.Lake	AVG	*	£49.99
WSCC	Payroll	*	£1230.70
WSCC	Payroll Admin	*	£45.29
Arun DC	Toilet & Dog Bin Charges	*	£3975.95
Total			£8080.02

* *Issued prior to meeting*

16. **Any Other Business** (*For noting or inclusion on a future agenda*)

Date of next meeting - 15th May 2019

J W Lake - Clerk