

# MIDDLETON-ON-SEA PARISH COUNCIL

PARISH COUNCIL MEETING to be held in the rear hall at the  
Jubilee Hall, Middleton-on-Sea at 7.00p.m.  
On Wednesday 18<sup>th</sup> March 2020

## AGENDA

1. Apologies for absence
2. Minutes of the Parish Council Meeting held on 15<sup>th</sup> January 2020 and Extraordinary Meeting on the 4<sup>th</sup> March 2020
3. **Declarations of Interest** – *Members who have interests should declare the interest now or before the item is discussed. The member must declare the nature of the interest and whether it is Pecuniary or Non-Pecuniary. If it is Pecuniary the member will leave the meeting whilst the item is discussed.*
4. **Public Discussion Period** (*Maximum 20 minutes–Limited to 3 minutes per speaker*)
5. **Chairman’s Report** (*circulated*)
6. **County Councillors Report** (*circulated*)
7. **District Councillors Report** (*circulated*)
8. **Items not otherwise on the Agenda which the Chairman is of the opinion should be considered as matters of urgency due to special circumstances**
9. **Forward Plan**
10. **Matters Arising:**
  - a) **Update on actions from previous meeting** (*briefing note circulated*)
  - b) **Meeting Dates – Parish Council & Arun DC** (*briefing note circulated*)
  - c) **Workshop Presentation A259 Bognor to Littlehampton Corridor Study** (*circulated*)
  - d) **Tree Strategy Report – Harefield Estate** (*circulated*)
  - e) **BT Public Payphone Consultation** (*circulated*)
  - f) **Minutes & Accounts – Friends of MOS Pond & Green** (*circulated*)
  - g) **Arun DC – Change of governance arrangements** (*circulated*)
  - h) **Sports Pavilion – Provision of Emergency Kit** (*briefing note circulated*)
  - i) **Public Complaint – Dangerous Parking** (*briefing note circulated*)
11. **Development Control Committee**
  - (a) **Minutes dated 15<sup>th</sup> January, 5<sup>th</sup> February and 19<sup>th</sup> February 2020** (*all circulated*)
12. **General Purposes Committee**
  - (a) **Minutes dated 19<sup>th</sup> February 2020** (*circulated*)
  - (b) **JWAAC Highways & Transport Sub Group – removal of democratic services** (*Councillor Jones to report*)
  - (c) **Annual Update – Public Rights of Way Maintenance** (*Councillor Mrs Johnson to report*)
13. **Parish Land and Property Committee**
  - (a) **Minutes dated 5<sup>th</sup> February 2020** (*circulated*)

14. **Correspondence:**  
 (a) Clerks & Councils Direct  
 (b) Soft Sand Review (*circulated*)  
 (c) Arun DC – Adoption of Open Space, Playing Pitches, Built Sport Facilities and Parking Standards (*circulated*)  
 (d) WSCC Permit Scheme Consultation (*circulated*)  
 (e) Proposed TRO Elmer Road (*circulated*)  
 (f) WSCC – Sustainability & Energy Update (*circulated*)  
 (g) Environment Agency – details maintenance work in parish (*circulated*)

15. **Finance Committee**

- (a) **Bank Accounts:**  
 Current £1,250.00  
 Business Reserve £66,229.01  
£67,479.01

(b) **Accounts for payment:-**

WSCC	Payroll	*	£1228.36
Communicorp	Clerk & Councils	*	£120.00
Neighbourhood Watch	Signs	*	£160.00
WSCC	JWAAC Admin Fee	*	£130.00
WSCC	Payroll	*	£1228.36
Geosphere	Parish Online	*	£216.00
Communicorp	Legal Updates	*	£75.00
WSCC	Payroll	*	£1228.36
<b>Total</b>			<b>£4386.08</b>

\* *Issued prior to meeting*

16. **Any Other Business** (*For noting or inclusion on a future agenda*)

Date of next meeting -

20<sup>th</sup> May 2020

J W Lake - Clerk