

MIDDLETON-ON-SEA PARISH COUNCIL
PARISH COUNCIL MEETING to be held remotely using Zoom at 7.00pm
On Wednesday 2nd September 2020

AGENDA

1. **Apologies for absence**
 2. **Minutes of the Parish Council Meeting held on 15th July 2020**
 3. **Declarations of Interest** – *Members who have interests should declare the interest now or before the item is discussed. The member must declare the nature of the interest and whether it is Pecuniary or Non-Pecuniary. If it is Pecuniary the member will leave the meeting whilst the item is discussed.*
 4. **Public Discussion Period** (*Maximum 20 minutes–Limited to 3 minutes per speaker*)
 5. **Items not otherwise on the Agenda which the Chairman is of the opinion should be considered as matters of urgency due to special circumstances**
 6. **Election of Vice Chairman to Parish Council**
 7. **Matters Arising**
 - a) **Update on actions from previous meeting** (*briefing note circulated*)
 - b) **Co-option of Parish Councillors** (*briefing note circulated*)
 1. *Presentation from applicants*
 2. *Questions from Parish Councillors*
- Following questions the meeting will go into a “Confidential Business” session and applicants, public and press will leave the Zoom meeting to allow Councillors to consider each applicant. The “Confidential Business” session will close and the Parish Council will return to an open meeting and the applicants, public and press can rejoin the Zoom meeting if they so wish. Councillors will then vote on the co-option of prospective candidates onto the Parish Council so that the process can be seen as fair and transparent.*
8. **Any Other Business (For noting or inclusion on a future agenda)**

Date of next meeting - 16th September 2020 J W Lake – Clerk

Note: If members of the public or press would like to attend this meeting remotely using your own device please contact the Parish Clerk on 01243 585262 0r by email mospc@btconnect.com for details on how to attend.

11. **Development Control Committee**
 (a) Minutes dated 15th January, 5th February and 19th February 2020 (*all circulated*)
12. **General Purposes Committee**
 (a) Minutes dated 19th February 2020 (*circulated*)
 (b) JWAAC Highways & Transport Sub Group – removal of democratic services (*Councillor Jones to report*)
 (c) Annual Update – Public Rights of Way Maintenance (*Councillor Mrs Johnson to report*)
13. **Parish Land and Property Committee**
 (a) Minutes dated 5th February 2020 (*circulated*)
14. **Correspondence:**
 (a) Clerks & Councils Direct
 (b) Soft Sand Review (*circulated*)
 (c) Arun DC – Adoption of Open Space, Playing Pitches, Built Sport Facilities and Parking Standards (*circulated*)
 (d) WSCC Permit Scheme Consultation (*circulated*)
 (e) Proposed TRO Elmer Road (*circulated*)
 (f) WSCC – Sustainability & Energy Update (*circulated*)
 (g) Environment Agency – details maintenance work in parish (*circulated*)
15. **Finance Committee**
 (a) **Bank Accounts:**
 Current £ 1,250.00
 Business Reserve £66,229.01
£67,479.01

(b) Accounts for payment:-

WSCC	Payroll	*	£1228.36
Communicorp	Clerk & Councils	*	£120.00
Neighbourhood Watch	Signs	*	£160.00
WSCC	JWAAC Admin Fee	*	£130.00
WSCC	Payroll	*	£1228.36
Geosphere	Parish Online	*	£216.00
Communicorp	Legal Updates	*	£75.00

WSSC	Payroll	*	£1228.36
Total			£4386.08

** Issued prior to meeting*

16. Any Other Business (*For noting or inclusion on a future agenda*)

Date of next meeting - 20th May 2020

J W Lake - Clerk