

MIDDLETON-ON-SEA PARISH COUNCIL
Minutes of the Parish Council Meeting
Held remotely using Zoom
On Wednesday 16th December 2020

PRESENT – Councillors Mrs Haywood (Chairman), Ball, Davies, Mrs Johnson, Jones, Knight, Mansfield, Mrs Mills, Newton, Mrs Pendleton and the Clerk.

1. **APOLOGIES (Approved)** – None
(Noted) - Councillor Harris
2. **MINUTES** – The minutes of the Parish Council meeting held on the 25th November 2020 having been circulated were approved. Minutes will be signed once meetings on Zoom are not required
3. **DECLARATIONS OF INTEREST** – Councillor Knight declared a non-pecuniary interest in respect of item 10(f) with regard to Scouts HQ fencing being a member of the Scouts committee. Councillor Mrs Pendleton declared a non-pecuniary interest in respect of item 10(e) being a resident of Southdean Drive.
4. **PUBLIC DISCUSSION PERIOD** – Two members of the public were present. Mr Kerss read out a statement of his personal views regarding the conduct of Arun DC Development Control Committee at the meeting held on the 2nd December 2020 at which planning approval was given for the Care Home in Middleton-on-Sea. In his opinion the meeting was a disgrace, an insult to the residents of Middleton-on-Sea, their local council, and a travesty for a supposedly democratic society. His statement raised a number of issues namely why the meeting was arranged, particularly in light of the fact that the results of the appeal against the original care home decision had not been announced. Mr Kerss stated that there were three main material reasons why the meeting was utterly flawed which he has already informed the Parish Council Development Control Committee of. Mr Kerss stated a fourth reason which related to the blatantly obvious fact that no notice was taken of any of the public's objections, or the quantity thereof. In his opinion Arun DC planning department and senior management should hang their heads in shame for the way they have dealt with this planning application. The Chairman stated that the Parish Council should wait for the decision by the Inspector in respect of the appeal on the care home first application before deciding what action if any it wishes to take. Councillor Mrs Pendleton agreed with the Chairman and did not know of any instance where a Parish Council has made an appeal against an approved planning application. The Clerk was requested to check to see if there have been any appeals of this type.
Councillor Newton was disappointed with the decision and requested that the Parish Council send a letter to Arun DC. Councillor Mansfield stated that we should wait for the appeal decision in respect of the first application for the care home but either way a letter to the Chief Executive of Arun DC should be done. Members agreed that a letter needed to be sent and the Clerk was requested to draft a letter and circulate it to members for approval. Councillor Ball stated that on Facebook there

were a number of people in favour of the care home approval but objections from the Parish Council and others. The Chairman stated that some residents will be for planning applications and some against, the Parish Council argument with Arun DC Planning is process of how the application was handled.

Mr Belton agreed to wait for discussion on agenda item 10(f).

5. CHAIRMAN'S REPORT – No report.

6. COUNTY COUNCILLORS REPORT – County Councillor Mrs Pendleton verbally reported that she was currently working on A259, Rampion 2, Ford Incinerator planning application and insurgence of sea at Climping. Children's Services have now improved and the advisory board for the Fire Service has been removed.

7. DISTRICT COUNCILLORS REPORT – No report

8. ITEMS not otherwise on the Agenda which the Chairman is of the opinion should be considered as a matter of urgency due to special circumstances

There were none

9. FORWARD PLAN – Nothing to report.

10. MATTERS ARISING

a) Update on actions from previous meeting –The Chairman thanked Councillor Mrs Mills for all her work on the Parish Council Christmas tree as part of St Nicholas Church Christmas Tree Festival. Councillor Mrs Mills stated that the Parish Council made a good effort and put on a good display. Councillor Mrs Pendleton stated that she visited the Church exhibition and was very proud of the Parish Council tree.

The Chairman requested that members review the Power Point presentation in respect of the Neighbourhood Development Plan that Donna Moles of Arun DC has provided and to send any questions you have to the Clerk. The Parish Council will at a later date place this item on the agenda of the Parish Council for discussion.

b) Parking issues Ilex Way - Councillor Knight reported that parking in Ilex Way was dangerous with parking at junctions also dangerous. Speeding in this area was also a problem and needs a 20mph speed limit and asked for assistance on how this can be processed. Councillor Mrs Pendleton stated that a Community Highways Project needs to be set up to define the issues, what is needed for example traffic calming obtain support of local people the Parish Council and the County Councillor and forward this to WSCC. Councillor Mrs Johnson gave her support to Councillor Knight on this project. Councillor Mrs Pendleton stated that it was a different process if yellow lining is required and she requested that the Clerk circulate to Councillor Knight her report on the parking issues on Elmer Road which covers the yellow lines requirements. Councillor Jones stated that the two processes are different but will be reviewed by WSCC Highways who will score the report and put the project forward if it scores enough points

c) Speeding – 20mph – Discussed under item 10(b)

d) Possible Car Repair Business using Public Highway – Councillor Knight reported that repairing vehicles on the roads was causing road problems. Councillor Mrs Pendleton stated that if vehicle taxed this is not a problem if it is a pollution problem then Environmental Health should be contacted. If vehicles are not taxed or insured then contact our local PCSO. Councillor Jones stated that you can report vehicles through Operation Crackdown. Councillor Mansfield stated that evidence is needed and photographs and a log of activities need to be prepared and sent to the relevant agency.

e) Drainage Shrubbs Field/Southdean Drive – Councillor Mrs Pendleton stated that a number of years ago the flooding issue between Elmer Road and Shrubbs Field was discussed but no work was carried out. The latest advice is the building of a shallow wide ditch to take away flood water. The Chairman stated that a report needs to be done and sent to the Trustees of the Playing Fields to review, all costs at Southdean Drive expense, this was agreed by Councillor Mrs Pendleton. Councillor Mansfield stated that this was discussed some time ago with drainage on Shrubbs Field expensive, the dilemma is that water has to go somewhere, possibly Elmer Road but this does not drain away very fast but making a holding area is not a bad idea. The meeting requested that a report to the Trustees of the Playing Fields be prepared.

f) Fencing Proposal from Scouts HQ – The Chairman stated that the fencing proposed by the Scouts HQ has been approved by the Trustees of the Playing Fields. Mr Belton stated that it was a simple design and will provide a safe and secure area. Councillor Mrs Pendleton stated that she had some concerns with the proposal but following discussion with Scouts HQ these concerns have now gone away and is in favour of the proposal. Mr Belton stated that the original sketch has now been revised to cover the disabled access. Councillor Mrs Mills was in favour of the scheme. The Parish Council approved the fencing proposal from Scouts HQ.

g) Agree 2021/2022 Budget & Set Precept – Councillor Mansfield enquired about the item for raised beds. The Clerk stated that these were planters which can be located in the village and hopefully sponsored by local organisations and companies. Councillor Mansfield requested that members look for vacant spots for more tree planting in the village. Acceptance of the budget and precept was proposed by Councillor Mrs Pendleton and seconded by Councillor Mrs Mills and agreed unanimously by members. The Clerk was requested to advise Arun DC of the precept for 2021/2022.

h) Upgrade of Parish Council Website – The Parish Council gave its approval for the Parish Council website to be upgraded. The Clerk to advise Netwise.

i) WSCC Flood Prevention Teams targets highway hotspots – Councillor Mansfield stated that four hotspots have been identified and the Clerk has circulated a drawing of the hotspot locations, these are Worms Lane, Dukes roundabout, Elmer Road and Yapton Road. Councillor Mansfield stated that pictures have been circulated to members showing flooding to these locations. Councillor Mrs Mills stated that the Elmer Road, Middleton Road and Yapton Road roundabout needs to be added to the list. Councillor

Mansfield stated that some remedial work has been done there but if it is still flooding then it needs to be added to the list. The Clerk was requested to advise the flooding hotspots to WSCC.

11. Development Control Committee – The minutes dated 18th November and 2nd December 2020 having been circulated to members were noted

12. General Purposes Committee – The minutes dated 18th November 2020 having been circulated to members were noted.

13. Parish Land & Property Committee – Nothing to report

14. Correspondence:

- (a) Clerks & Council Direct
- (b) WSCC News Release – Campaign to support West Sussex Traders (*circulated*)
- (c) WSCC News Release – Temporary Cycle Ways to be removed (*circulated*)
- (d) WSCC News Release – New Retained Firefighters (*circulated*)
- (e) WSCC News Release – Road Safety Improvement Schemes (*circulated*)
- (f) WSCC News Release – Flood Prevention Team targets highway hotspots (*circulated*)
- (g) Census 2021 (*circulated*)
- (h) WSCC Online Pothole Reporting (*circulated*)
- (i) WSCC Climate Conversation (*circulated*)
- (j) Sussex Police – Increase in vehicle breakings (*circulated*)
- (k) WSCC – Coronavirus Updates (*7 reports circulated*)
- (l) Arun DC – Coronavirus Updates (*4 reports circulated*)

15. Finance Committee:

(a) Bank Accounts:	Current	£1,250.00
	Business Reserve	£129,785.04
	Total	£131,035.04

(b) Accounts for payment

J.Lake	Tesco Vouchers	*	£261.97
MOS Playing Fields	Contribution	*	£5140.00
Bognor Regis Town Force	Repairs	*	£350.10
CPRE	Membership	*	£36.00
Gillian Fowler	Middleton News	*	£457.04
WSCC	Payroll	*	£1226.56
	Total		£7471.67

* Issued prior to meeting

16 Any Other Business

There being no further business the Chairman reminded members that the next meeting will be held on the **20th January 2021** at 7.00pm and the meeting closed at 8.18pm

Unconfirmed