

**MIDDLETON-ON-SEA PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held remotely using Zoom**  
**On Wednesday 3<sup>rd</sup> March 2021**

**PRESENT** – Councillors Mrs Haywood, Harris, Mrs Johnson, Jones, Knight, Mansfield, Mrs Mills, Newton, Mrs Pendleton and the Clerk

**1. APOLOGIES (Approved)** - None

**(Noted)** - Councillor Davies & Councillor Ball

**2. MINUTES** – The minutes of the Parish Council meeting held on the 20<sup>th</sup> January 2021 having been circulated were approved. Minutes will be signed once meetings on Zoom are not required.

**3. DECLARATIONS OF INTEREST** – Councillor Mansfield and Councillor Mrs Mills both declared non-pecuniary interests in agenda items 10(a) Flooding hotspots and 10(c) HELAA being nearby residents.

**4. PUBLIC DISCUSSION PERIOD** – Four members of the public were present.

Mr Allen raised concerns that the HELAA planning report shows 189 houses on the old Poultry Farm site can be developed and that it appears that the Parish Council have stated that the parish can sustain 150 houses. The FP17 report for the 189 houses is not correct and needs to be adjusted now that the care home has been approved. The Chairman stated that the Parish Council are against any housing development and the initial 150 houses statement was made some years ago. All the developable land in the parish is owned by West Sussex County Council and the original HELAA figure was for 400 houses but it did not state where it was just a number. Councillor Mansfield stated that in the minutes of the Parish Council meeting on the 17<sup>th</sup> October 2018 Councillor Mrs Pendleton raised concerns with regard to the number of 150 houses. Councillor Mansfield stated that the Parish Council needs to define its policy, are we to accept 150 houses any planning application for housing will raise issues and a policy needs to be defined and the policy voted on. The Chairman stated that HELAA and Neighbourhood Development Plan are on this agenda for discussion and if a policy is needed then this can be discussed. The Chairman confirmed to Mr Allen that no planning application for 189 houses has been received. Councillor Mrs Pendleton stated that HELAA is a moving feast and is updated regularly and inaccuracies can be reported, a Neighbourhood Development Plan will allow the parish to decide what it wants instead of it being imposed but it requires public support and the public to share the workload.

Dr Ross stated that he has read through the Project Liaison Group minutes of the 4<sup>th</sup> February 2021 and the slide presentation from Rampion with regard to the Rampion 2 Wind Farm project. Dr Ross reported that there is misinformation by Rampion on a number of issues. He was also disappointed that the Parish Council issued a disclaimer for his article but not the PLG minutes or slide presentation. Dr Ross stated that this would see a reduction in visitors to the area if Rampion 2 was to go ahead. The

Chairman stated that the disclaimer was agreed by all members of the Parish Council. Councillor Mrs Pendleton stated that in June 2021 Rampion plans will be firmed up. Dr Ross stated that time is short and when an application is submitted it will be out of the Parish Council's hands and the Parish Council needs to make a decision. The Chairman requested the Clerk place this item on the agenda for the next Parish Council meeting which will require councillors to vote on Rampion 2.

The Clerk stated that he has received an email from Mr Hurrell who is unable to attend the meeting and has the Clerk to raise two questions on the village pond and green, one for Councillor Mansfield and the second question to Councillor Mrs Haywood.

*Councillor Mrs Haywood declared a pecuniary interest at this time being a resident of a property on land adjoining the village pond and green and left the meeting.*

Question to Councillor Mansfield - Mindful of the elections due in May and your previous comments, for the benefit of Electors, please advise your current view on the work conducted by the Trustees, Friends and numerous volunteers of the Middleton Pond and Green, since their taking responsibility for this important village asset and area.

Response from Councillor Mansfield – There are no elections for Parish Councillors only County Councillor elections. Am happy to meet with Mr Hurrell to discuss

Question to Councillor Mrs Haywood - Mindful of the elections in May and your previous accusations, for the benefit of Electors, please advise your current view on all the work conducted by the Trustees, Friends and numerous volunteers of Middleton Pond and Green and the current state of that particular important village asset and area.

Response from Councillor Mrs Haywood – Having left the meeting under the pecuniary interest there was no comment from Councillor Mrs Haywood.

There was no discussion from members of the Parish Council on both questions.

**5. CHAIRMAN'S REPORT** – No report

**6. COUNTY COUNCILLORS REPORT** – No report

**7. DISTRICT COUNCILLOR'S REPORT** – Councillor Mrs Haywood informed members that the Arun DC planning portal will not be available for one week commencing on the 12<sup>th</sup> April 2021. Councillor Mrs Pendleton stated that the double yellow lines along Elmer Road will be refurbished before Easter. Further yellow lining in side streets (Lane End Road) and permit parking (Villa Plage) has not gone forward due to residents not in agreement. Parking enforcement schedule is not possible for the area, enforcement officers will turn up but need intelligence of areas with problems, will not have 100% enforcement but will get enough to cover parking issues. The siting of a porta-loo at Elmer is being discussed with Arun DC.

Councillor Mansfield requested the Clerk to chase up Kevin Macknay of West Sussex County Council with regard to the flooding investigation at Worms Lane on the A259.

Councillor Mrs Haywood stated that looking at other parishes their councillors email address has .gov.uk and requested the Clerk to see if this was possible for our councillors.

**8. ITEMS not otherwise on the Agenda which the Chairman is of the opinion should be considered as a matter of urgency due to special circumstances** – There were none

## **9. FORWARD PLAN**

Nothing to report at this time

## **10. MATTERS ARISING**

### **a) Update on actions from previous meeting –**

Councillor Mrs Pendleton stated that if you wish to know the flooding hotspots these can be found by going into the Love West Sussex website, this can also be done for potholes.

### **b) Update Neighbourhood Development Plan.**

The Clerk having previously circulated a report to members was noted. The Chairman stated that an additional Parish Council meeting will be held on the 7<sup>th</sup> April or 5<sup>th</sup> May 2021 to discuss this important issue. Councillors were requested to advise the Clerk of the date they wished to hold the meeting

### **c) Update HELAA & Community Infrastructure Levy**

The Clerk having previously circulated a report to members was noted. The Chairman requested that this item be added to the agenda when the Neighbourhood Development Plan is discussed, members agreed.

### **d) Update Refurbishment of Sports Pavilion**

The Clerk having previously circulated a report to members was noted. Councillor Mrs Mills and fellow councillors thanked the Clerk for all his work on this project.

### **e) Proposed Planting of Hedgerow at Shrubbs Field**

Councillor Mansfield proposal was to plant some 400 trees along the inside of the fence in Shrubbs Field. The project can be volunteer based (Scouts) and a nice community project. Councillor Mrs Pendleton raised some concerns with regard to planting of hedging and the cost to cut and maintain. Councillor Mrs Mills stated that the supplier of the trees needs to be contacted with regard to the proposed project to see what is available. The Clerk was requested to contact the supplier and arrange a site meeting if possible.

### **f) Support from Tesco foe Enhanced Community Support Team**

The Clerk having previously circulated the email to members was noted. Members agreed to defer a decision on this matter to see what was happening with the West Sussex Community Hub.

**g) Limiting of speeding around Comet Corner area**

The Clerk having previously circulated the email regarding the above was noted by members. The Clerk was requested to write a letter to WSCC Highways regarding reduction in the speed limit at Comet Corner and to copy the Police.

**h) Provision of waste bins on beach**

The Chairman stated that the bins will not be emptied if they are not on the road and volunteer groups are needed as beach wardens to pick up litter etc. The Clerk was requested to place an article in the summer edition of Middleton News for volunteers.

**i) Retirement of Father William from St Nicholas Church**

The Clerk read out two emails from Father William thanking the Parish Council for its donation to the Steeple Bell fund and for the close working relationship. The Clerk was requested to contact Father William to request an article from him for the summer edition of Middleton News. Councillor Mrs Pendleton was concerned with regard to the future of the church and will be writing to the Bishop. The Clerk was also requested to write a letter from the Parish Council.

**11. DEVELOPMENT CONTROL COMMITTEE**

(a) The minutes dated 20<sup>th</sup> January, 3<sup>rd</sup> February and 17<sup>th</sup> February 2021 having been circulated to members were noted.

**12. GENERAL PURPOSES COMMITTEE**

(a) The minutes dated 17<sup>th</sup> February 2021 having been circulated to members were noted.

**13. PARISH LAND AND PROPERTY COMMITTEE**

The minutes dated 3<sup>rd</sup> February 2021 having been circulated to members were noted.

**14. CORRESPONDENCE**

- (a) Clerk & Councils Direct
- (b) WSCC – Coronavirus Updates (7 reports circulated)
- (c) Arun DC – Coronavirus Updates (7 reports circulated)
- (d) WSCC News Release - £90,000 awarded to communities to reduce flood risks (circulated)
- (e) WSCC News Release – Bus Pass rules relaxed for COVID-19 vaccinations (circulated)
- (f) WSCC News Release – Completed improvement programme for pedestrians (circulated)
- (g) WSCC News Release – More than 25,000 potholes repaired in 2020 (circulated)

- (h) WSCC News Release - £2.3 million boost for cycling & walking in West Sussex (circulated)
- (I) WSCC News Release – Successful bidders for highway improvement contracts (circulated)
- (j) WSCC News Release – New Director of Public Health (circulated)
- (k) WSCC News Release – Completion of £19 million footway improvements by April 2021 (circulated)
- (l) WSCC Support for families during pandemic (circulated)
- (m) Revised Neighbourhood Plan Yapton Parish Council (circulated)
- (n) New Parking Charges (circulated)

**15. FINANCE COMMITTEE**

**a) Bank Accounts -**

The Clerk reported on the following **Bank Accounts**

Current Account	£ 1250.00
Business Reserve	<b>£126252.39</b>
<b>Total</b>	<b><u>£127502.39</u></b>

**b) Accounts for Payment**

St Nicholas Church	Donation Steeple Fund	*	£50.00
Communicorp	Subscription	*	£132.00
BT	Telephone Charges	*	£97.15
BT	Telephone Charges	*	£92.70
Total			£371.85

- *Issued prior to meeting*

**16. ANY OTHER BUSINESS**

Mrs Johnson stated that if there are any questions with regard to HELAA and CIL income from members that they are sent to the Clerk and with regard to CIL income she has sent out an email to all members on what this can be spent on but a spending plan needs to be prepared.

Councillor Mrs Pendleton stated that she was looking into the toilet block in Shrubbs Field Car Park to see if this can be purchased from Arun DC and make provision for a Parish office.

Councillor Mrs Johnson enquired where the project for connecting villages on the internet was, the Chairman stated that the project was not progressing at present.

There being no further business the Chairman reminded members that the next meeting will be held on the **19<sup>th</sup> May 2021** at 7.00pm and the meeting closed at 8.50pm.

