

**MIDDLETON-ON-SEA PARISH COUNCIL**  
**Minutes of the General Purposes Committee**  
**Held remotely using Zoom on**  
**Wednesday 21<sup>st</sup> April 2021**

**PRESENT** – Councillors Mrs Mills (Chairman), Mrs Johnson, Ball (Observer) and the Clerk.

1. **APOLOGIES (Noted)** –Mr Jones
2. **MINUTES** – The Minutes of the General Purposes Committee held on 17<sup>th</sup> February 2021 having been circulated were approved, the minutes will be signed once meetings using Zoom are not required.
3. **DECLARATIONS OF INTEREST** – There were none.
4. **PUBLIC DISCUSSION PERIOD** – No members of the public were present.
5. **FORWARD PLAN** –The Clerk having previously circulated a report to members was noted. Mrs Mills stated that under Main Goal 3 Flood Risk Areas the drains were cleared in her area late one night. Mrs Johnson reported that under Main Goal 7 Highways, Footpaths and Woodland, the provision of pedestrians and cyclists crossing the A259 has been raised with West Sussex County Council.
6. **MATTERS ARISING**
  - a) **Update on actions from previous meeting**

The Clerk having previously circulated a report to members was noted. Members agreed that the Parish Council should have a Facebook account, this will assist in making sure the community are aware of what information the Parish Council are providing on its website and notice boards. The Clerk was requested to place this item on the agenda at the next full Parish Council meeting for discussion and to meet with Netwise on how the website can have a link to Facebook.
  - b) **Community Speed Watch**

The Clerk having previously circulated a report to members was noted. The Clerk to contact the Police to see if this can start up again and to also place this on the Committee Preferences form for a Parish Councillor to lead on this important issue.
  - c) **Emergency Equipment**

The Clerk having previously circulated a report to members was noted. Mrs Mills stated that the equipment required for training (laptop, projector and screen) should be removed from the list of equipment and these items should be funded by the Parish Council. The Parish Council need to discuss how it can conduct business by reducing the need to copy documents for all Parish Councillors in an effort to become paperless.

The laptop, projector and screen can be used at meetings which will remove the need for hard copies. The Clerk was requested to place the approval of purchasing of emergency equipment and the discussion on how the Parish Council can be paperless on the agenda at the next Parish Council meeting.

**d) Parking**

The Clerk having previously circulated a report to members was noted. Mrs Mills stated that the parking problems last year were unique and hopefully not as bad this year. Mr Ball stated that many people will be holidaying in the UK so it may be a problem.

**7. ANY OTHER BUSINESS**

There being no further business the meeting closed at 7.55 p.m. The next meeting will be on **16<sup>th</sup> June 2021** at 7.00 p.m. in the rear hall of the Jubilee Hall