

**MIDDLETON-ON-SEA PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**Held in the rear hall at the Jubilee Hall, Middleton-on-Sea at 7.00pm**  
**On Wednesday 20<sup>th</sup> October 2021**

**AGENDA**

1. Apologies for absence
2. Welcome to Father Dominik St Nicholas Church
3. Minutes of the Parish Council Meeting held on 1<sup>st</sup> September 2021
4. **Declarations of Interest** – *Members who have interests should declare the interest now or before the item is discussed. The member must declare the nature of the interest and whether it is Pecuniary or Non-Pecuniary. If it is Pecuniary the member will leave the meeting whilst the item is discussed.*
5. **Public Discussion Period** (*Maximum 20 minutes–Limited to 3 minutes per speaker*)
6. **Chairman’s Report**
7. **County Councillors Report**
8. **District Councillors Report** (*circulated*)
9. **Items not otherwise on the Agenda which the Chairman is of the opinion should be considered as matters of urgency due to special circumstances**
10. **Forward Plan** (*report updated & circulated*)
11. **Matters Arising:**
  - a) **Update on actions from previous meeting** (*briefing note circulated*)
  - b) **Local Residents work on Guernsey Farm/Newlands Barn** (*briefing note circulated*)
  - c) **Disability & Hearing Impairment** (*Councillor Mrs Johnson to report*)
  - d) **Response – Arun DC Local Plan Update Development Management Policies** (*response submitted*)
  - e) **Arun DC Community Infrastructure Levy Receipts** (*briefing note circulated*)
  - f) **Impact Assessment – Potential Housing Developments in Parish** (*Councillors Hayes and Mansfield to report*)
  - g) **Yapton, Ford & Clymping Advisory Group Meeting** (*Councillors Mrs Johnson & Ms Godfrey to report*)
  - h) **Committee Terms of Reference & Delegated Powers** (*updated report circulated*)
  - i) **Village Gateway Lane End Road – additional signage ‘Elmer’** (*briefing note circulated*)
  - j) **Community Grant Request – Arun Community Transport** (*briefing note circulated*)
  - k) **Friends of MOS Pond & Green Minutes & Chairman’s Report** (*circulated*)
  - l) **Arun DC – New Monitoring Officer** (*email circulated*)
  - m) **Arun DC Street Trading & Markets Policy** (*email circulated*)
12. **Development Control Committee**
  - (a) **Minutes dated 1<sup>st</sup> September, 15<sup>th</sup> September & 6<sup>th</sup> October 2021**(*circulated*)
13. **General Purposes Committee** – *No minutes to circulate*
14. **Parish Land and Property Committee** - *No minutes to circulate*

- 15 Correspondence:**
- (a) Clerks & Councils Direct
  - (b) WSCC – Coronavirus Updates & latest news (7 reports circulated)
  - (c) Arun DC – Coronavirus Updates & latest news (3 reports circulated)
  - (d) Beach Hut Service Review (circulated)
  - (e) Feasibility Study A259 Chichester to Bognor Regis (circulated)
  - (f) Arun DC News Release – Council demands action from Southern Water (circulated)
  - (g) WSCC News Release – Broadband into new homes (circulated)
  - (h) WSCC News Release – Traffic Light upgrade Bognor Regis junction (circulated)
  - (i) WSCC News Release – Partnership working A285 improvement scheme (circulated)

**16 Finance Committee:**

(a) Bank Accounts:	Current	£ 1,250.00
	Business Reserve	£42007.22
	Total	£43257.22

**(b) Accounts for payment**

Admor Ltd	Flyer – Rampion Meeting	*	£94.00
Pond & Green Charity	Donation	*	£2000.00
WSCC	Payroll	*	£1225.87
Arun DC	Car Park Contribution	*	£1780.00
KJB Contractors	Operation Watershed	*	£43080.00
Performance WD	Rampion Meeting		£336.00
Joe Lake	Zoom Subscription & Website	*	£193.95
Bognor Regis Town Force	Church Fencing	*	£488.36
Royal British Legion	Wreaths	*	£50.00
City Talk Security	CCTV Service	*	£300.00
Came & Co	Insurance	*	£1504.61
Joe Lake	Stationery	*	£132.10
Moore	External Audit Fee	*	£480.00
WSCC	Payroll	*	£1225.87
MOS Playing Field	Donation	*	£5140.00
Admor Ltd	Middleton News	*	£1107.00
	<b>Total</b>		<b>£59137.76</b>

\* Issued prior to meeting

**17 Any Other Business (For noting or inclusion on a future agenda)**

Date of next meeting - 15<sup>th</sup> December 2021 J W Lake – Clerk



