

**MIDDLETON-ON-SEA PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held in the rear hall at the Jubilee Hall, Middleton-on-Sea**  
**On Wednesday 16<sup>th</sup> March 2022**

**PRESENT** – Councillors Mrs Haywood (Chairman), Ball, Ms Godfrey, Harris, Mrs Johnson, Knight, Mansfield, Mrs Mills, Newton, Mrs Pendleton and the Clerk

**1. APOLOGIES (Approved)** – None  
**(Noted)** - Councillor Dr Hayes

**2. MINUTES** – The minutes of the Parish Council Meeting held on the 19<sup>th</sup> January 2022 having been circulated were approved and signed.

**3. DECLARATIONS OF INTEREST** – There were none.

**4. PUBLIC DISCUSSION PERIOD** – A resident in Elmer Sands raised the following issues,

- The need for a sign to Elmer on the village gateway at Lane End Road. The Chairman stated that this item is on the agenda for discussion later in the meeting
- Safety of residents, pollution on beaches, car parking along Elmer Road during summer months
- Parking on the zig-zag markings at the zebra crossing by the One Stop store, have not seen the police in the village and nothing gets done. The Clerk was requested to write to the Police Commissioner to see what can be done.

**5. CHAIRMAN'S REPORT** – The Parish Council will be flying the Ukraine flag on the flagpole by the Jubilee Hall. A memorial bench from the Jubilee Hall committee for Mr Bill Weston who looked after the Jubilee hall for many years and will be sorely missed is to be installed in his memory. The Chairman reported that she attended a Zoom meeting with other Chairmen from a number of Town and Parish Councils where a number of important issues were discussed. The Chairman also reported that there will be no parking charges for the Shrubbs Field car park following a decision by the Arun DC Environment Committee. A public meeting to discuss the planning application for the proposed golf course has been arranged for Monday 21<sup>st</sup> March 2022 at the Sports Pavilion, the meeting will start at 6.00pm.

**6. COUNTY COUNCILLORS REPORT** – No report for this meeting

**7. DISTRICT COUNCILLOR'S REPORT** – The Clerk having previously circulated the report was noted by members.

**8. ITEMS not otherwise on the Agenda which the Chairman is of the opinion should be considered as a matter of urgency due to special circumstances** – Councillor Mrs Pendleton who was suffering from laryngitis asked the Clerk to read out a report on the

following. The report entitled Friends of St Nicholas Church was a request to have a Farmers Market on Shrubbs Field on Saturday 21<sup>st</sup> May 2022 from 10.00am to 4.00pm.

Councillor Mrs Mills stated that there should be no charge for the event as this is a community asset. All members agreed and permission was given for the Farmers Market to go ahead.

**9. FORWARD PLAN** – No report for this meeting

**10 UPDATE RAMPION 2 PROPOSED WINDFARM** – The Clerk reported on behalf of Councillor Dr Hayes that there was nothing to report at this time but that the consultation has been re-opened.

**11. CONSIDER JOINING SALC** – The Clerk stated that this was to consider joining West Sussex and East Sussex Association of Local Councils (WSALC & ESALC). Due to Councillor Dr Hayes not attending the meeting members agreed that this item be deferred until the next Parish Council meeting.

## **12. MATTERS ARISING**

- a) **Update on actions from previous meeting** – The Clerk having previously circulated a report to members was noted. Councillor Ms Godfrey stated that the bus shelter in Elmer needs cleaning The Clerk was requested to contact Arun DC. Councillor Newton stated that the bench by the bus stop in Elmer needs repair/replacing and suggested we replace with a recycled plastic bench. Councillor Mansfield informed members that a further 15 trees will be planted in Shrubbs Field along the same boundary as the 31 trees that are already planted.
- b) **Elmer sign on village gateway** – The meeting discussed the need for a sign, where the boundary for Elmer is and how this may affect residents in Ancton and Middleton-on-Sea. After much discussion Councillor Mansfield proposed that the status quo position exists, this proposal was seconded by Councillor Mrs Mills Councillor Newton proposed that the sign on the village gateway to read Elmer in the parish of Middleton-on-Sea, this proposal was seconded by Councillor Harris. A vote on Councillor Mansfield proposal was taken, 7 voted in favour, 1 against and two abstentions. The proposal was carried. Councillor Mansfield invoked Standing Order 33 (Six Month Rule) and so no further voting or discussion on this matter was taken.
- c) **Repainting Yellow & White Lines along Elmer Road** – The Clerk was requested to inform Love West Sussex that the lack of white lines along the centre of the highway is dangerous and needed attention.
- d) **Installation of Wi-Fi, Telephone & Induction Loop in rear hall of Jubilee Hall** – The Clerk reported that Scanstation Computers Ltd are willing to look at the project and asked for member's permission to go ahead. Unfortunately they cannot assist with regard to the installation of an induction loop but the Clerk will

seek another supplier. Members gave the Clerk permission to go ahead and to scope out the project details and for it to be costed. Councillor Mrs Johnson requested that three quotes be obtained, the Clerk will provide three quotes once the scoping details are agreed.

- e) **Queen's Platinum Jubilee Event** – The Chairman informed members that the organising committee have had two meetings and the event is planned for Saturday 4<sup>th</sup> June 2022 on Shrubbs Field from 2.00pm to 6.00pm. The Chairman advised members of what attractions are planned and that local organisations are also wanting to assist.
- f) **Update Neighbourhood Development Plan** – Members agreed to defer this item to the next full Parish Council meeting as Dr Hayes was unable to attend the meeting and give his comments with regard to the proposed next steps in deciding upon a NDP.
- g) **Yapton, Ford & Climping Advisory Group Meeting** – Councillor Ms Godfrey enquired why the Parish Council was not a member. Councillor Mrs Johnson stated that the parish did not have significant large developments when the group was set up and so Arun DC did not include us. Councillor Mrs Pendleton stated that we are only invited on specific issues.

### 13. PLANNING COMMITTEE

The minutes dated 2<sup>nd</sup> February 2022, 16<sup>th</sup> February 2022 and 2<sup>nd</sup> March 2022 having been circulated to members were noted. Councillor Mansfield requested a copy of the letter sent to Arun DC in response to the Barnham, Westergate & Eastergate PC planning letter.

### 14. GENERAL PURPOSES COMMITTEE

The minutes dated 16<sup>th</sup> February 2022 having been circulated to members were noted.

### 15. PARISH LAND AND PROPERTY COMMITTEE

The minutes dated 2<sup>nd</sup> February 2022 having been circulated to members were noted.

### 16. CORRESPONDENCE

- (a) Clerk & Councils Direct
- (b) WSCC – Coronavirus Updates & Latest News (*4 reports circulated*)
- (c) Arun DC – Coronavirus updates & News updates (*3 reports circulated*)
- (d) WSCC – Budget 2022/2023 (*circulated*)
- (e) New Chief Executive – Arun DC (*circulated*)
- (f) WSCC – Children's & Young Peoples Plan Consultation (*circulated*)
- (g) WSCC – Wellbeing Programme (*circulated*)
- (h) WSCC - Post 16 Transport Consultation (*circulated*)
- (i) WSCC – Arun Road Surfacing Programme (*circulated*)

**17. FINANCE COMMITTEE**

**a) Bank Accounts -**

The Clerk reported on the following **Bank Accounts**

Current Account	<b>£ 1250.00</b>
Business Reserve	<b>£70137.11</b>
<b>Total</b>	<b>£71387.11</b>

**b) Accounts for Payment**

BT	Telephone	*	£102.72
BT	Telephone	*	£99.96
Total			£202.68

- *Issued prior to meeting*

**18. ANY OTHER BUSINESS**

The Chairman informed members that both she and Councillor Mrs Pendleton will not be attending the next meeting of the Parish Council on the 18<sup>th</sup> May 2022.

The Chairman stated that she was happy to continue as Chairman.

Councillor Mrs Johnson stated that the WSCC Resilience Team are attending the village fete and that the Environment Agency have also been contacted to see if they will attend. The Clerk was requested to contact WSFRS to see if they would like to attend.

Councillor Mrs Mills would like the following item put on the agenda for the next meeting. The subject being if there is a need to have a General Purposes Committee as many of the decisions need to come before the full Parish Council for discussion and for approval or not. Councillor Mansfield agreed with Councillor Mrs Mills that the General Purposes committee is not needed

The Clerk was requested to put this item on the agenda for the next Parish Council meeting.

Councillor Knight referred to the planting of a further 15 trees in Shrubbs Field planned for Friday 18<sup>th</sup> March 2022 and asked if this could be delayed so that the Cubs could be involved. Councillor Mansfield stated that unfortunately the planting cannot be delayed.

There being no further business the Chairman reminded members that the next meeting will be held on the **18<sup>th</sup> May 2022** at 7.00pm and the meeting closed at 8.35pm.

Unconfirmed