

MIDDLETON-ON-SEA PARISH COUNCIL
Minutes of the Parish Council Meeting
Held in the rear hall at the Jubilee Hall, Middleton-on-Sea
On Wednesday 20th July 2022

PRESENT – Councillors Mrs Haywood (Chairman), Ms Godfrey, Dr Hayes, Mrs Johnson, Mrs Mills, Newton, and the Clerk

1. APOLOGIES (Approved) – None

(Noted) - Councillors Ball, Harris, Knight, Mansfield & Mrs Pendleton

2. MINUTES – The minutes of the Parish Council Meeting held on the 18th May 2022 having been circulated were amended. Following the amendment the minutes were approved and signed

3. DECLARATIONS OF INTEREST – There were none.

4. PUBLIC DISCUSSION PERIOD – One member of the public attended. Mr David Chuter attended to review the meeting with a view to applying to be a Parish Councillor

5. CHAIRMAN’S REPORT – No report for this meeting.

6. COUNTY COUNCILLORS REPORT – No report for this meeting

7. DISTRICT COUNCILLOR’S REPORT – District Councillor Mrs Haywood stated that Arun DC have decided not to review their Local Plan. Southern Water Management Plan is out for consultation.

8. ITEMS not otherwise on the Agenda which the Chairman is of the opinion should be considered as a matter of urgency due to special circumstances – There are none.

9. FORWARD PLAN – No report for this meeting

10 UPDATE RAMPION 2 PROPOSED WINDFARM – District Councillor Mrs Haywood stated that Arun DC are no further forward with a Local Impact Assessment it is costly to produce and Arun DC have no funds.

11. MATTERS ARISING

a) Update on actions from previous meeting – The Clerk having previously circulated a report was noted by members

b) Consider setting up Project Group for raising funds – Councillor Mrs Johnson stated that there are a number of organisations offering grants. The Chairman stated that we need to decide on the project and seek grants for what is needed.

- c) **Interim Report – Scoping Exercise Neighbourhood Development Plan** – Councillor Dr Hayes gave a verbal presentation on the current situation of the Project Group meetings with officers of Arun DC and West Sussex County Council and outlined some of the issues that have been discussed. The Chairman stated that the Parish Council have resisted a Neighbourhood Development Plan in the past due to the housing numbers of surrounding parishes. The Chairman requested that at the next meeting when the Scoping Exercise report will be presented to members she would like an informal meeting of members to have a discussion on the report. The Chairman also requested the report include the financial costs of preparing a Neighbourhood Development Plan. The Clerk was requested to obtain costings and grants available.
- d) **Review Queen’s Platinum Jubilee Event** – The Chairman thanked everyone for making the day a success.
- e) **MOS Village Fete – Final Arrangements** – Councillor Mrs Johnson informed members that the Emergency Resilience Team and PCSO are not attending. The Clerk was requested to draw up a rota for member’s attendance at the fete.
- f) **Disability Consultant Update** – The Clerk having previously circulated a proposal from the Centre for Accessible Environments was noted. Councillor Mrs Johnson stated that the cost of the audit looked expensive. Councillor Mrs Mills stated that a project group be set up to walk through the sites and list what work needs to be done. The project group will consist of Councillors Mrs Johnson, Mrs Mills and Ms Godfrey
- g) **Memorial Garden Update** – The Clerk having previously circulated a report was noted by members.
- h) **Sports Pavilion Proposal – Meeting with Felpham Colts FC.** – The Clerk having previously circulated a report to members was noted. Felpham Colts FC requested permission to open up the Sports Pavilion kitchen on Sunday mornings for tea, coffee and hot food. The Trustees of the Playing Fields have met and agreed to the proposal and was now brought before the full Parish Council for approval. Councillor Mrs Mills proposed acceptance of the proposal, this was seconded by Councillor Mrs Johnson and agreed unanimously by members
12. **PLANNING COMMITTEE**
The minutes dated 4th May 2022, 18th May 2022, 1st June 2022 and 15th June 2022 having been circulated to members were noted. .
13. **PARISH LAND AND PROPERTY COMMITTEE**
No minutes to circulate.

14. CORRESPONDENCE

- (a) Clerk & Councils Direct
- (b) A259 Chichester to Bognor Regis Feasibility Study (*circulated*)
- (c) West Sussex Transport Plan (*circulated*)
- (d) News Release – WSCC Distributes Laptops to help access to digital services (*circulated*)
- (e) News Release – WSCC Pharmaceutical services in West Sussex survey (*circulated*)
- (f) News Release – WSCC New Electric Vehicle Charging points to be launched (*circulated*)
- (g) News Release – WSCC Health & Wellbeing Meeting (*circulated*)

15. FINANCE COMMITTEE

a) Bank Accounts -

The Clerk reported on the following **Bank Accounts**

Current Account

£ 1250.00

Business Reserve

£77839.45

Total

£79089.45

b) Accounts for Payment

Joe Lake	Queen's Platinum Jubilee	*	£601.90
MOS Annual Fete	Stall	*	£15.00
Joe Lake	Declaration of Acceptance Book & AVG Security	*	£207.19
Jumping Jack's	Queen's Platinum Jubilee	*	£90.00
WSCC	Payroll	*	£1348.19
Joe Lake	Stationery	*	£137.12
Joe Lake	Queen's Platinum Jubilee	*	£294.04
Arundel Arboretum	Tre	*	£71.50
Companions 4 Life	Mugs	*	£900.00
Joe Lake	Queen's Platinum Jubilee	*	£35.99
WSCC	Payroll	*	£1348.19
BRTF	Repairs	*	£560.35
Total			£5609.47

- *Issued prior to meeting*

16. ANY OTHER BUSINESS

Councillor Mrs Johnson thanked the Chairman for watering the trees in Shrubbs Field following Councillor Mansfield unavailability at this time.

Councillor Mrs Johnson gave a report on public rights of way that has been received from the warden. Councillor Ms Godfrey stated that the footpath near Elmer Sands beach was overgrown and needed attention.

Councillor Ms Godfrey informed members that she has accepted an invitation to be part of a small working group in respect of the A259 design.

The Clerk reminded members that Any Other Business items can be raised for noting or inclusion on a future agenda and should not be discussed until the next meeting

There being no further business the Chairman reminded members that the next meeting will be held on the **21st September 2022** at 7.00pm and the meeting closed at 8.28pm.

