

MIDDLETON-ON-SEA PARISH COUNCIL
Minutes of the Parish Council Meeting
Held in the rear hall at the Jubilee Hall, Middleton-on-Sea
On Wednesday 15th March 2023

PRESENT – Councillors Mrs Johnson (In the Chair), Chuter, Ms Godfrey, Harris, Knight, Mansfield, Mrs Mills, Newton and the Clerk

1. APOLOGIES (Approved) –

(Noted) - Dr Hayes, Mrs Haywood and Mrs Pendleton

2. MINUTES – Approval of the minutes of the Parish Council Meeting held on the 15th February 2023 were proposed by Councillor Harris and seconded by Councillor Newton, following a vote members agreed unanimously to approve the minutes and the minutes were signed.

3. DECLARATIONS OF INTEREST – There were none.

4. PUBLIC DISCUSSION PERIOD – 1 member of the public attended
Mrs Brown stated that the schedule of meeting dates for Parish Council meetings should be made for the whole of 2023 and meeting dates should not be changed to accommodate Parish Councillors who are unable to attend. The schedule of meeting dates to be placed on the Parish Council notice boards

5. CHAIRMAN’S REPORT – No report for this meeting.

6. COUNTY COUNCILLORS REPORT – No report for this meeting

7. DISTRICT COUNCILLOR’S REPORT – No report for this meeting

8. ITEMS not otherwise on the Agenda which the Chairman is of the opinion should be considered as a matter of urgency due to special circumstances. There are none.

9. FORWARD PLAN – No report for this meeting

10. NEIGHBOURHOOD DEVELOPMENT PLAN

A report from Councillor Dr Hayes who was unable to attend the meeting was circulated to members. The report covered the Questionnaire, an update on the planned public meeting, work undertaken by the Task Groups and the receipt of a total grant of £10,000 from Locality with other funding to be applied for of around £8,000 from Locality

11 UPDATE RAMPION 2 PROPOSED WINDFARM

The Clerk having previously circulated a report was noted by members. The reports were from local groups who are raising objections to Rampion 2

12. MATTERS ARISING

a) Update on actions from previous meeting

Tree Preservation Orders & Hedge Line Ancton Lane – The Clerk informed members that one company has been contacted to provide costings for a survey and the work that would be undertaken. Councillor Mansfield stated that this needs to be done urgently and three estimates need to be obtained.

b) Review of Parish Council schedule of meeting dates

The Clerk having previously circulated a report to members was noted. Councillor Mansfield stated that the meeting dates are in the diary and should not be changed to accommodate our District Councillors attendance. Councillor Mrs Mills stated that the Standing Orders ~~need changing so that the date of meetings of the Parish Council can be changed to allow our District Councillors to attend~~ had previously been changed by a vote to allow our District Councillors to attend meetings and that if this was changed back Standing Orders would also need to be changed accordingly. Councillor Mansfield stated that this is an election year and no changes should be made at this time. Councillor Ms Godfrey suggested that this item be included on the Parish Council meeting agenda on the 17th May 2023 for further discussion. This was supported by members and the Clerk was requested to place this item on the agenda at the next meeting

c) Finger Post Signs

Councillor Mansfield stated that work on these signs needs to be done. The Clerk raised the possibility of using recycled materials but members agreed to stay traditional and the signs to be made of wood painted white with black lettering

d) A259 Improvement Advisory Group

Councillor Ms Godfrey stated that dates for the Public Consultation have been released. The plans are finished subject to any changes following the Public Consultation. A business review is expected by autumn 2023. Members discussed the problems with regard to the crematorium entrance and exit points on the A259.

e) Kings Coronation Event Update

The Clerk having previously circulated a report was noted by members. Councillor Mansfield stated that the trees have been ordered. Councillor Knight requested the Clerk to send an official invitation to the Scouts/Cubs requesting their attendance at the event.

13. PLANNING COMMITTEE

The minutes dated 4th January, 1st February and 15th February 2023 having been circulated to members were noted.

14. PARISH LAND AND PROPERTY COMMITTEE

The minutes dated 1st February 2023 having been circulated to members were noted.

15. CORRESPONDENCE

(a) Clerk & Councils Direct

(b) West Sussex County Council Webinar Chargepoint Network (*circulated*)

- (c) West Sussex County Council – News Release Budget Proposals (*circulated*)
- (d) West Sussex County Council – News Release Annual Budget Meeting (*circulated*)
- (e) West Sussex County Council – News Release House Project (*circulated*)
- (f) West Sussex County Council – News Release Approval of Budget (*circulated*)
- (g) West Sussex County Council – News Release Boost for bus travel (*circulated*)
- (h) West Sussex County Council – Enhanced Partnership Plan for buses (*circulated*)
- (I) Arun District Council – Community Warden Project (*circulated*)

16. FINANCE COMMITTEE

a) Bank Accounts -

The Clerk reported on the following **Bank Accounts**

Current Account	£ 1250.00
Business Reserve	£76974.18
Total	£78224.18

b) Accounts for Payment

Approval of the payments listed below amounting to £3,444.67 was proposed by Councillor Mrs Mills and seconded by Councillor Harris. A vote was taken and approved unanimously by members

Bognor Regis Town Force	Repairs	*	£991.37
Communicorp	Clerk & Councils Direct	*	£154.00
West Sussex C.C	Payroll	*	£1341.78
Geosphere	Parish Online	*	£216.00
J.Lake	Warm Room Facility	*	£52.28
Admor Ltd	NDP Public Meeting Leaflet	*	£316.00
CPRE	Subscription	*	£50.00
J.Lake (1863)	Emergency Equipment Easels	*	£323.24
Total			£3444.67

- *Issued prior to meeting*

16. ANY OTHER BUSINESS

There being no further business the Chairman reminded members that the next meeting will be held on the **17th May 2023** at 7.00pm and the meeting closed at 7.41pm.

