

**MIDDLETON-ON-SEA PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held in the rear hall at the Jubilee Hall, Middleton-on-Sea**  
**On Wednesday 19<sup>th</sup> July 2023**

The Clerk opened the meeting to inform the Committee that the Chairman and Vice Chairman have given their apologies and are unable to attend tonight's meeting. The Clerk then called for members to propose a Chairman for this meeting only. Councillor Mrs Mills proposed Councillor Mrs Johnson and this was seconded by Councillor Newton and approved unanimously by members. Councillor Mrs Johnson in the chair for this Parish Council meeting.

**PRESENT** – Councillors Mrs Johnson (In the Chair), Harris, Hayes, Mrs Mills, Newton, Mrs Wright and the Clerk

**1. APOLOGIES (Approved)** – Mrs Pendleton  
**(Noted)** - Mr Allsopp, Mrs Haywood and Mr Mansfield

**2. MINUTES** – The minutes of the Annual Parish meeting held on the 17<sup>th</sup> May 2023 having been circulated were amended. Councillor Mrs Wright proposed an amendment to the minute regarding footpaths and this was seconded by Councillor Newton and approved by members. Following the amendment approval of the minutes were proposed by Councillor Newton and seconded by Councillor Harris which were approved and signed. Approval of the minutes of the Annual Parish Council meeting held on the 17<sup>th</sup> May 2023 and the additional Parish Council meeting held on the 21<sup>st</sup> June 2023 were proposed by Councillor Newton and seconded by Councillor Harris and following a vote members agreed unanimously to approve the minutes and the minutes were signed.

**3. DECLARATIONS OF INTEREST** – There were none.

**4. PUBLIC DISCUSSION PERIOD** – 6 members of the public attended  
Mr Cooper stated that Councillors should have received emails that have been circulated and raised two items, 1) Reduction in speeding at junctions 2) Reduce speed to 20mph – fewer fatalities and reduction in injuries. Councillor Newton stated that only five traffic regulation orders available every year. Mr Cooper stated that Yapton Road is dangerous and needs to be 20mph. Mr Cooper proposed no parking along Middleton Road and reduce speed to 20mph. Councillor Mrs Mills agreed with the 20mph speed limit in the village and his comments regarding Yapton Road and the 20mph speed limit needs to be looked into. Councillor Dr Hayes stated that with only a small number of traffic regulation orders per year need to make a presentation to WSCC. Mr Smith stated that he lives just off Yapton Road and speed limits need to be enforced.

**5. CHAIRMAN'S REPORT** – No report for this meeting.

**6. COUNTY COUNCILLORS REPORT** – No report for this meeting

**7. DISTRICT COUNCILLOR'S REPORT** – No report for this meeting

**8. ITEMS not otherwise on the Agenda which the Chairman is of the opinion should be considered as a matter of urgency due to special circumstances.** There are none.

## **9. NEIGHBOURHOOD DEVELOPMENT PLAN**

Councillor Dr Hayes reported that the draft Visions and Objectives which have been agreed by our Consultant will be presented at the Public Open meeting on the 29<sup>th</sup> July 2023 to encourage feedback. The Neighbourhood Development Plan Group will be going out to residents of the parish for a Call for Sites. The procedures for setting this up is being investigated.

## **10. UPDATE RAMPION 2 PROPOSED WINDFARM**

The Clerk having circulated emails with regard to this project were noted by members.

## **11. MATTERS ARISING**

### **a) Update on actions from previous meeting**

The Clerk reported that the AGAR reports and Accounts for 2022/2023 have been sent to the external auditor. An application for listed buildings at the Guernsey Farm site is to be looked into over the next two weeks. A meeting was arranged with WSCC Highways that Councillor Allsopp attended to consider the resurfacing of Shrubbs Drive. WSCC Highways have identified a number of potholes that need repairing and will be making an application for resurfacing of Shrubbs Drive.

### **b) Sewage discharge into Sea**

Councillor Harris stated that there needs to be a process in place to stop this and there is a need for more treatment plants. Councillor Dr Hayes stated that the sewage treatment plants are compliant and that their capacity is acceptable. Investment is needed on underground infrastructure.

### **c) The Beresford Pub – Position regarding Tesco**

Councillor Harris reported that there are no updates to report.

### **d) Possible development of land in Middleton-on-Sea**

Mr Dudley-Warne informed members that he has contacted Jeremy Hunt at WSCC with regard to the future of the local farms which WSCC have mismanaged. The response from WSCC indicates that in their opinion the farms are too small. Mr Dudley-Warne stated that this was not so and the sites have not been marketed. Councillor Dr Hayes stated that WSCC currently have farms for agriculture with development potential and these are promoted within the Arun DC Call for Sites. Meetings with both WSCC and Arun DC are to be arranged as part of the Neighbourhood Development Plan. Councillor Mrs Mills stated that the Yapton Poultry Farm site was wanted by a local farmer including the house but the application was turned down by WSCC.

## **12. PLANNING COMMITTEE**

The minutes dated 3<sup>rd</sup> May, 17<sup>th</sup> May, 7<sup>th</sup> June and 21<sup>st</sup> June 2023 having been circulated to members were noted

## **13. PARISH LAND AND PROPERTY COMMITTEE**

The minutes dated 7<sup>th</sup> June 2023 having been circulated to members were noted

#### **.14. CORRESPONDENCE**

- (a) Clerk & Councils Direct
- (b) NatWest Bank Closure of Bognor Regis Branch
- (c) WSCC News Release – New 500 Bus Service
- (d) WSCC News Release – Change to Cabinet
- (e) WSCC News Release – Children’s Services Ofsted Inspection
- (f) WSCC News Release – Abuse of Highways Staff
- (g) WSCC News Release – Annual Parish Report – PROW
- (h) WSCC News Release – Rethink Infrastructure Levy
- (I) WSCC News Release – Investing in better roads
- (j) WSCC News Release – Local Nature Recovery Strategies
- (k) WSCC News Release – Proposed locations electric vehicle chargepoints
- (l) Update Arun Parish Review

#### **15. FINANCE COMMITTEE**

##### **a) Bank Accounts -**

The Clerk reported on the following **Bank Accounts**

Current Account	<b>£ 1250.00</b>
Business Reserve	<b>£83879.44</b>
<b>Total</b>	<b><u>£85129.44</u></b>

##### **b) Accounts for Payment**

The payments listed below amounting to £9,347.21 were approved unanimously by members.

Joe Lake	Kings Coronation	*	£156.25
Sussex Steel	Kings Coronation	*	£300.00
Diamond	Village Fete	*	£15.00
Joe Lake	Kings Coronation	*	£244.47
WSCC	Payroll	*	£1341.78
Joe Lake	Kings Coronation	*	£288.75
Signquick	Banners	*	£84.00
Mark Welby	Tree Survey	*	£1020.00
Admor	Leaflet - NDP	*	£280.00
Bognor Regis Town Force	Repairs	*	£177.00
MOS Village Hall	Hire of Hall - NDP	*	£100.00
Arun DC	Car Park Contribution	*	£1780.00
WSCC	Payroll	*	£1341.78
Scanstation Computers	Repair	*	£70.00
WSCC	Payroll	*	£1341.78
St John Ambulance	Kings Coronation	*	£158.40
Scanstation Computers	New Printer & Set Up	*	£498.00
Richard Jeffrey	Audit Fee	*	£150.00
<b>Total</b>			<b>£9,347.21</b>

- *Issued prior to meeting*

**16. ANY OTHER BUSINESS**

Councillor Mrs Mills requested that Arun DC be contacted to request a cleaning schedule for the parish. The Clerk to contact Arun DC

Councillor Mrs Johnson stated that an updated report on pathways will be made

There being no further business the Chairman reminded members that the next meeting will be held on the **20<sup>th</sup> September 2023** at 7.00pm and the meeting closed at 8.07pm.

